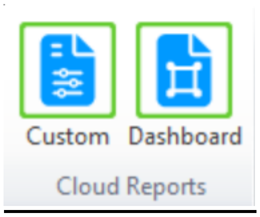
Technology From another World

ALIEN WARP∞ HELP FILES



Cloud Reports

- **Custom**
- **Dashboard**

The criteria issue the found information to collect on data that comprehensively contributes to the technological development in business, the selection can automate certain processes and deliver calculated information accordingly. The solution can include the entering of data and selecting initial dividends of actuarial content that reports on the ensemble of newfound information that contributes to the business operations. The content in blue defines the criteria selectable and enterable.

1. How to populate a custom general report

1) Click on the reports tab, then click on the custom reports tab in the cloud field, then click on the general tab.
2) Select the to and from report dates.
3) Select the report type, **Product / Transactions / Stock levels** (this selectable functionality is applicable for all custom report modules), in the yellow selection taskbar, this function is applicable in all modules of custom reporting.
4) Select and/or enter the data to be included in the report.

GENERAL

All Dates
Include all dates.

Sale Date
Include only the sale dates.

As at Date
Include only the current business values.

Capture Date
Include all dates that transactions were captured on.

Stock take
Include the stock takes issued during the selected dates.

Cash up
Include the cash-ups tendered.

Sold
Include all or no items or services sold.

Show cost/price @
Include the stock on hand, the quantities; or, the cost/price of each item.

Discount
Include all, above or below zero, or equal to zero; products, transactions, or stock levels.

GP% max
Include the maximum GP% captured.

Pay Methods
Include the payment transaction type.

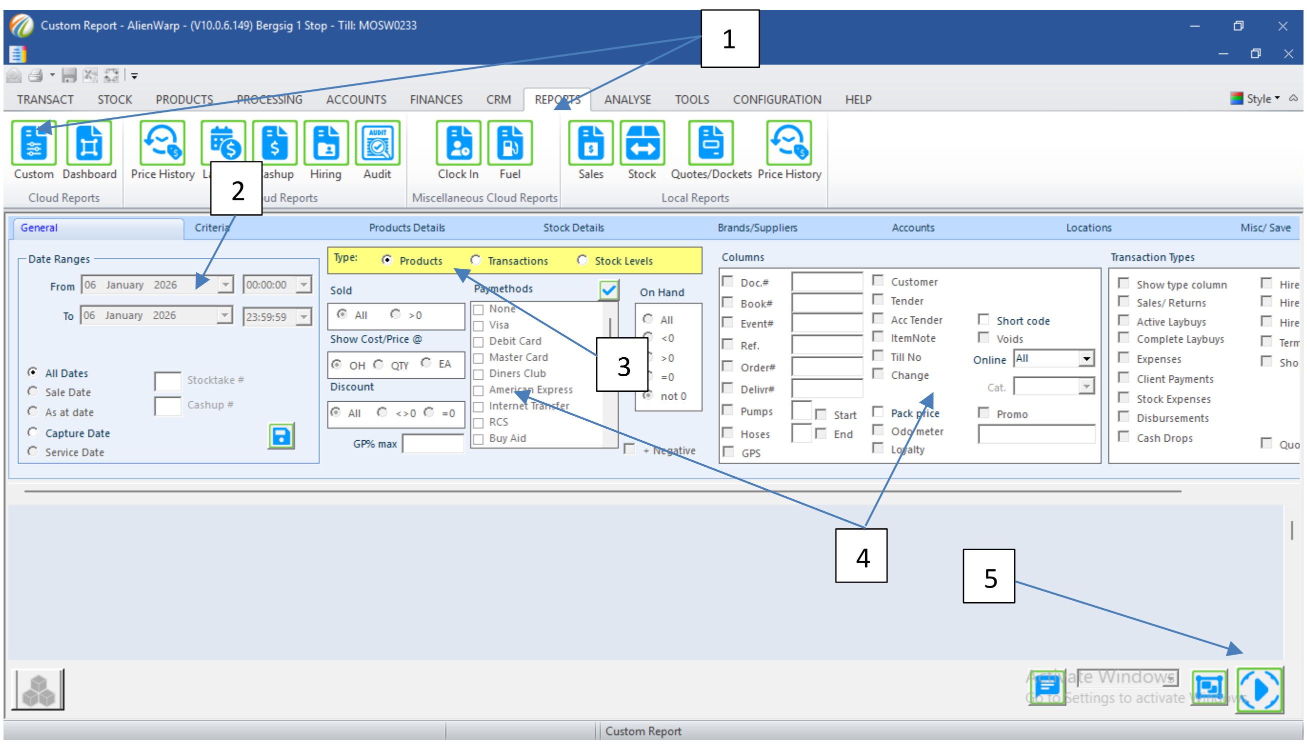
On Hand
Include all on hand, below zero, above zero, equal to zero, or not zero stock levels.

+ Negative
Include the increments of the stock in the negative.

Columns
Include an additional columns documentation, bookings, events, references, orders, deliveries, pumps, hoses, GPS, start, end, customer, tender, account tender, item note, till number, change, pack price, odometer, loyalty, short codes, voids, online, cat, promotions.

Transaction Types
Include an additional type column, sales/returns, active lay buys, complete lay buys, expenses, client payments, stock expenses, disbursements, cash drops, hire bookings, hire out/collect, hire return, terminal voids, shop card spend, quotes.

5) Click the run button to populate the report.



2. How to populate a custom criteria report

6) Click on the reports tab then click on the custom reports tab in the cloud field, then click on the criteria tab.
7) Enter and select the data you want to include in your report.

CRITERIA

Product Number
Enter the product identification number.

Name
Enter the name of the product.

Description
Enter the product description.

Composition
Enter the composition definition.

Care/Precautions
Enter the care and/or precautionary instructions for a product.

Consignment
Enter the consignment identification.

Price
Enter the price, then select to include the prices below, above or equal to the price entered.

Cost
Enter the cost below, then select to include the costing above or equal to the cost price entered.

Quantity
Enter the quantity only, then select to include the quantities below, above or equal to the stock on hand.

Lot No.
Enter the fabrication or trading units' lot number to identify the stock holding.

Batch No.
Enter the full cycle-manufactured or manufacturing goods' identification batch number to identify the batch.

Made to order
Select to include all custom-made items.

PRODUCT TYPES

General
Select to include all the general products, transactions or stock levels.

Non-stock items
Select to include all valued services.

VAT Zero Rated
Select to include all products, transactions or stock levels exempted from VAT.

Booking fees
Select to include all the transactions of booking fees.

Hire Deposits
Select to include all the deposit transactions received to hire goods.

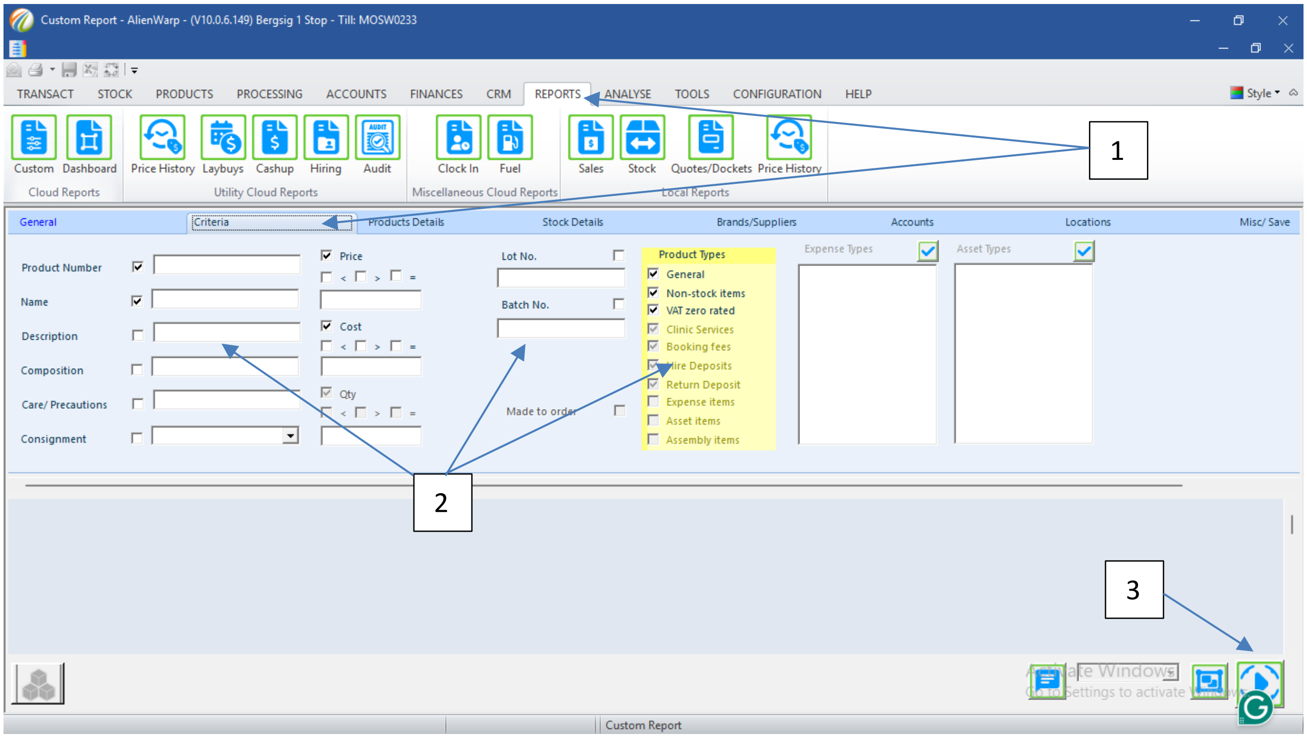
Return Deposits
Select to include return deposits paid back to the client after returning hired goods.

Expense Items
Select to include ledger accounts.

Asset Items
Select to include the asset items of products, transactions or stock levels of the business.

Assembly Items
Select to include items used to assemble or processes goods to create new products.

8) Click the run button to populate the report.



3. How to populate a custom product details report

9) Click on the reports tab then click on the custom reports tab in the cloud field, then click on the products details tab.
10) Enter and select the data you want to include in your report.

PRODUCTS DETAILS

Product Type
Select product type, then select the product types in the selection window.

Category
Select category, then select the categories in the selection window.

Class
Select class, then select the classes in the selection window.

Season
Select season, then select the seasons in the selection window.

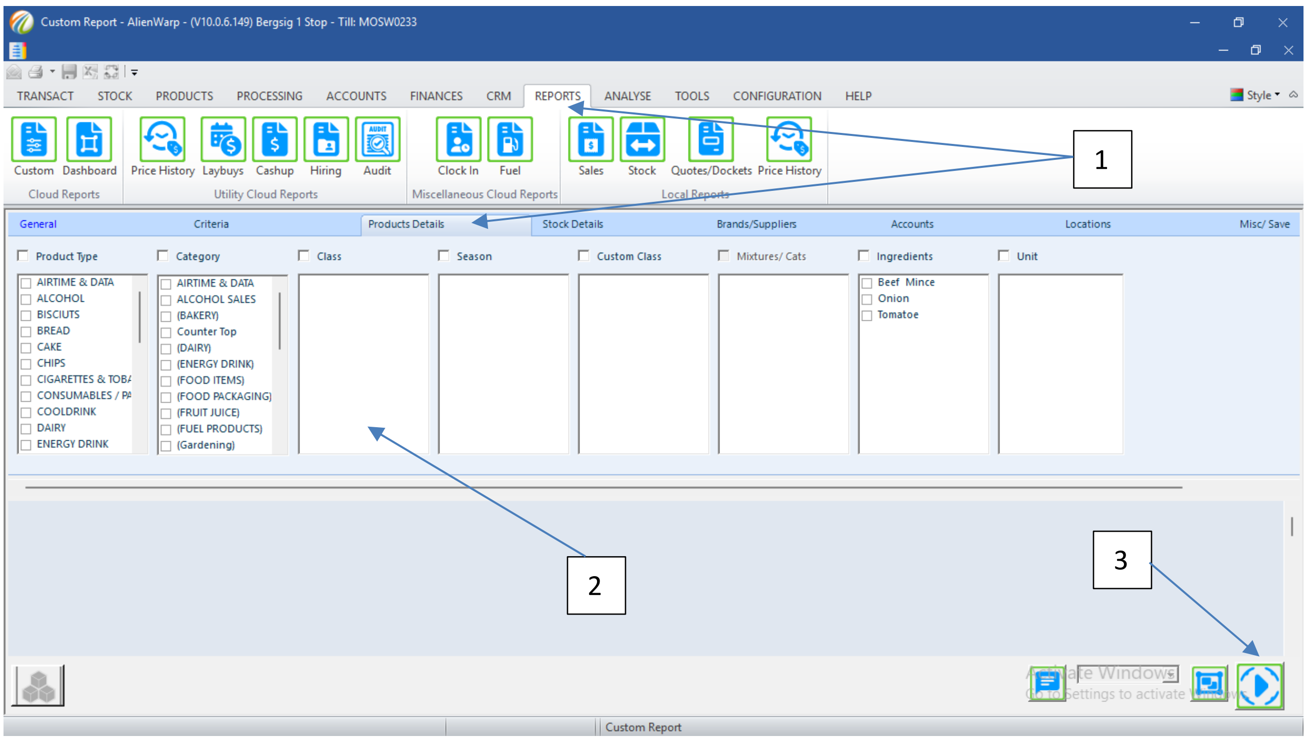
Custom Class
Select custom class, then select the custom classes in the selection window.

Mixtures/Cats
Select mixtures/cast, then select the various mixtures as categories in the selection window.

Ingredients
Select ingredients, then select the various ingredients the selection window.

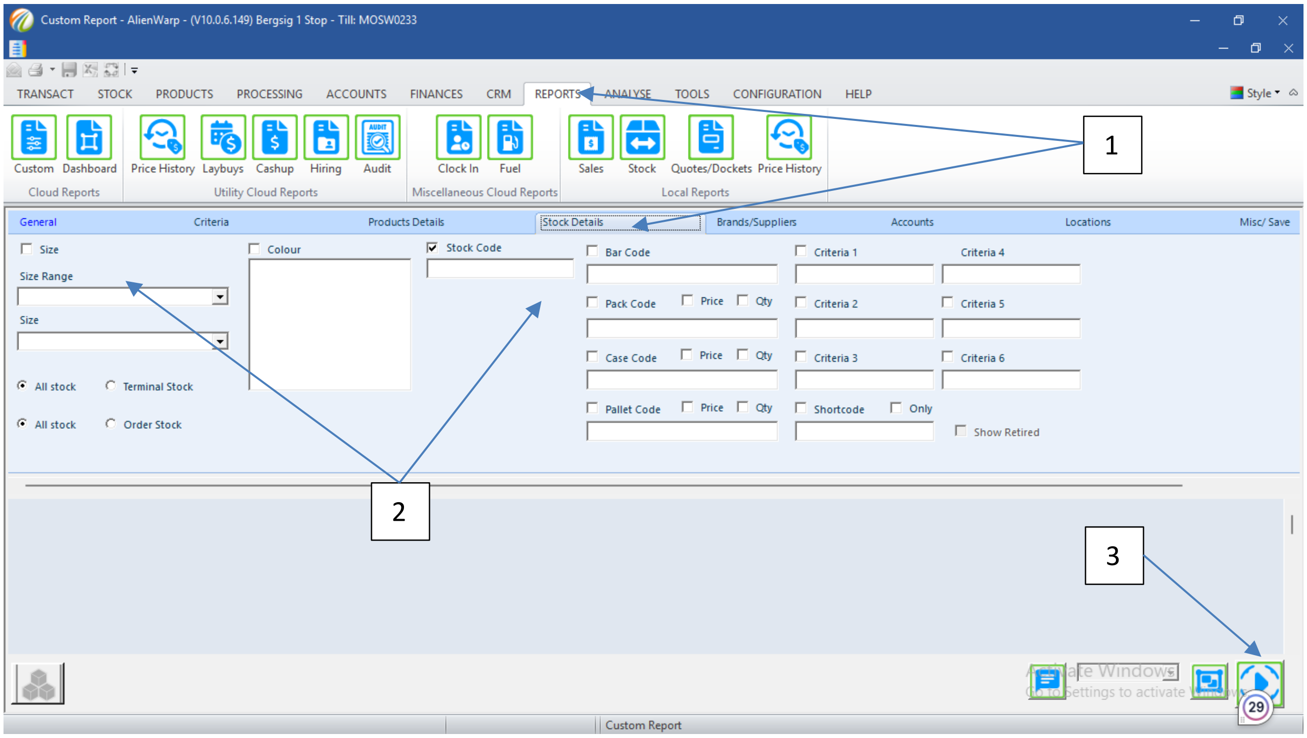
Unit
Select unit, then select the units the selection window.

11) Click on the run button to populate the report.



4. How to populate a custom stock details report

12) Click on the reports tab then click on the custom reports tab in the cloud field, then click on the stock details tab.
13) Enter and/or select the data you want to include in your report.
14) Click the run button to populate the report.



5. How to populate a custom brand/suppliers report

15) Click on the reports tab then click on the custom reports tab in the cloud field, then click on the stock Brand/Suppliers tab.
16) Enter and select the data you want to include in your report.

Size
Select to include the size of the item.
Size Range
Select the size ranges from the selection window.
Size
Select to include the size from the selection window.
All Stock
Enter the all stock details.
Terminal Stock
Select to include all the terminal stocks.
Order Stock
Select to include ordered stock.

Colour
Select colour, then select the colours from the selection window.

Stock Code

Select to include the stock code of the stocks.

Bar Code

Select to include the bar code of the items.

Pack Code

Select to include the pack codes of multiple units packed for shipping.

Criteria

Bar Code

Select to include a unique code composed of numbers and specific pattern of stripes that represents a particular product. These codes are designed to be scanned by optical readers, commonly used at checkout counters in retail stores.

Pack Code

Select to include a unique code composed of numbers and specific patterns of stripes that represents a number of products packed into one parcel. These codes are designed to be scanned by optical readers, commonly used at dispatching and receiving points in warehouses.

Case Code

Select to include a unique code composed of numbers and specific patterns of stripes that represents a number of packed units in a case. These codes are designed to be a scanned by optical readers, commonly used to distribute packed units to various locations.

Pallet Code

Select to include a unique code composed of numbers and specific patterns of stripes that represents a number of packed cased on a pallet. These codes are designed to be a scanned by optical readers, commonly used to at receiving destinations to distribute accordingly.

Grade (as Criteria 1)

Enter the grade of the product that refers to a classification that indicates the technical characteristics and qualify level of a product, distinguishing it from others with similar functional uses.

Criteria 2-6

Set-up the criteria in the tools module, enter the identification of the criteria for that product and select the criteria to include the data.

Short code

Enter the short code as identification to use for products, transactions or stock levels. Select short code to include the data.

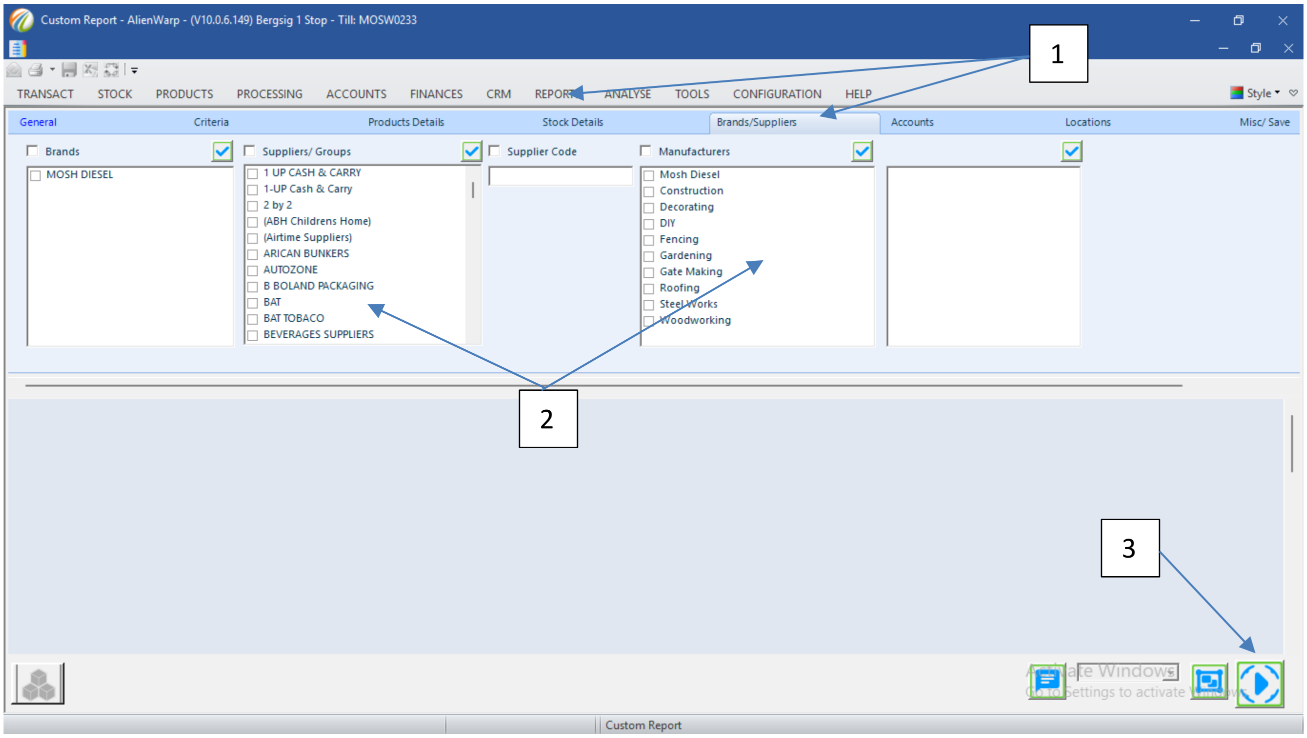
Only

Select only products that have short codes.

Show Retired

Show all retired product, transaction or stock level stock details.

17) Click the run button to populate the report.



Brands

Select brands, then select the brands in the selection window to include the data.

Supplier/Groups

Select suppliers/groups, then select the supplier or group suppliers in the selection window to include the data.

Supplier Code

Select supplier code, then select the supplier codes in the selection window to include the data.

Manufacturer

Select manufacturer, then select the manufacturers in the selection window to include the data.

6. How to populate a custom accounts report

18) Click on the reports tab then click on the custom reports tab in the cloud field, then click on the stock accounts tab.
19) Enter and select the data you want to include in your report.

Manufacturer

Select manufacturer, then select the manufacturers in the selection window.

Card#
Select card, then enter the card number in the field to capture the data.

Account Types
Select account types, then select the account to include in the dropdown window.

Foreign Acc*
Select foreign account, then enter the foreign account number.
Company Details
Select company details, then enter the company details, e.g. name, to include.

Name
Enter the name of the individual representing the company and responsible for the account.

Surname
Enter the surname of the individual representing the company and responsible for the account.

Telephone
Enter the landline number of the company.

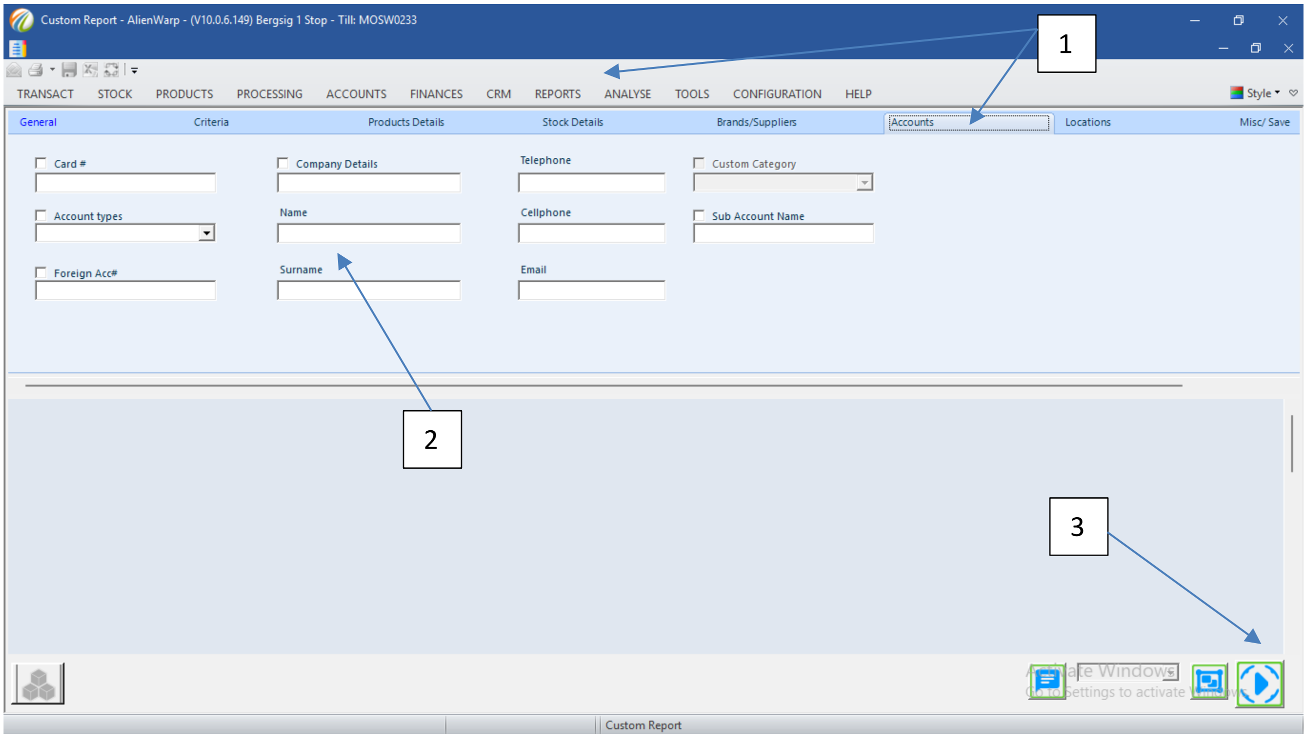
Cellphone
Enter the cellphone number of the individual representing the company, or the company cellphone number.

Email
Enter the email address used to liaise affiliated with the account.

Custom Category
Select custom category, enter the custom category details.

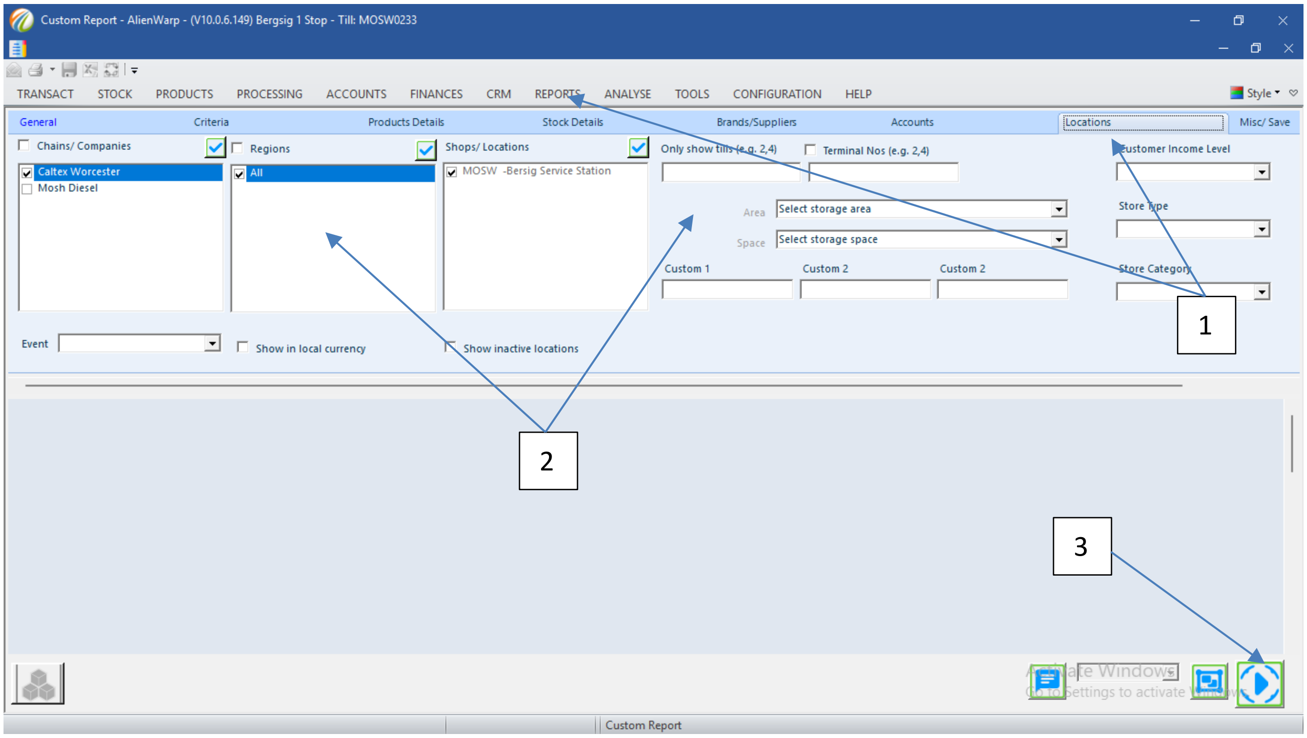
Sub Account Name
Select sub account, enter the sub account name.

20) Click on the run button to populate the report.



7. How to populate a custom locations report

21) Click on the reports tab then click on the custom reports tab in the cloud field, then click on the locations tab.
22) Enter and select the data you want to include in your report.



Chains/Companies

Select chains/companies, then select the chains/companies in the selection window.

Regions

Select region, then select the regions in the selection window.

Shops/Locations

Select the shops/location in the selection window.

Only Show tills (e.g. 2,4)

Enter the tills divided by commas.

Terminal Nos (e.g. 2,4)

Enter the terminals numbers divided by commas.

Area

Select the storage areas from the dropdown list.

Space

Select the storage spaces from the dropdown list.

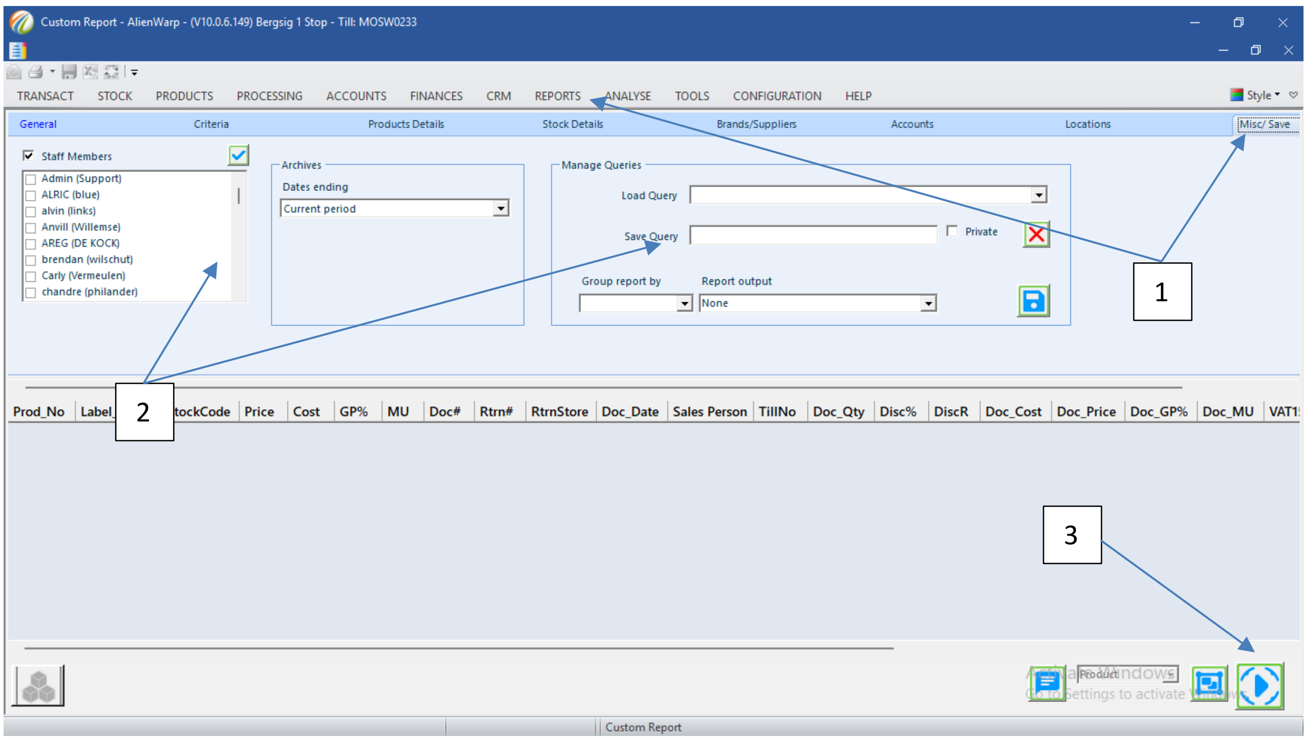
Custom 1,2,3

Enter the custom areas and/or spaces.

23) Click the run button to populate the report.

8. How to populate a custom misc/save report

24) Click on the reports tab then click on the custom reports tab in the cloud field, then click on the misc/save tab.
25) Enter and select the data you want to include in your report.



Staff Members

Select Staff Members, then select the staff members in the dropdown selection window.

Archives

Select Archives of the current period or the dates ending.

Manage Queries

Load Query

Select the queries to include from the dropdown bar.

Save Query

Enter the new query details.

Private

Select to log the query as private.

Group report by

Select the groups from the dropdown bar to group data in the report.

Report Output

Select the output method from the dropdown bar to email, save or convert to Excel.

26) Click the run button to populate the report.

Dashboard – Quick view sales and stocks

27) To have a Quick view on the status of your stock on-hand as well as sales for the month, click select the Dashboard button, then select quick view.
28) Select the locations and regions on the right in the selection windows.

Last

Select to include the locations and regions on the right in the selection windows of stocks and sales.

Incomplete

Select to include the incomplete stocks and sales.

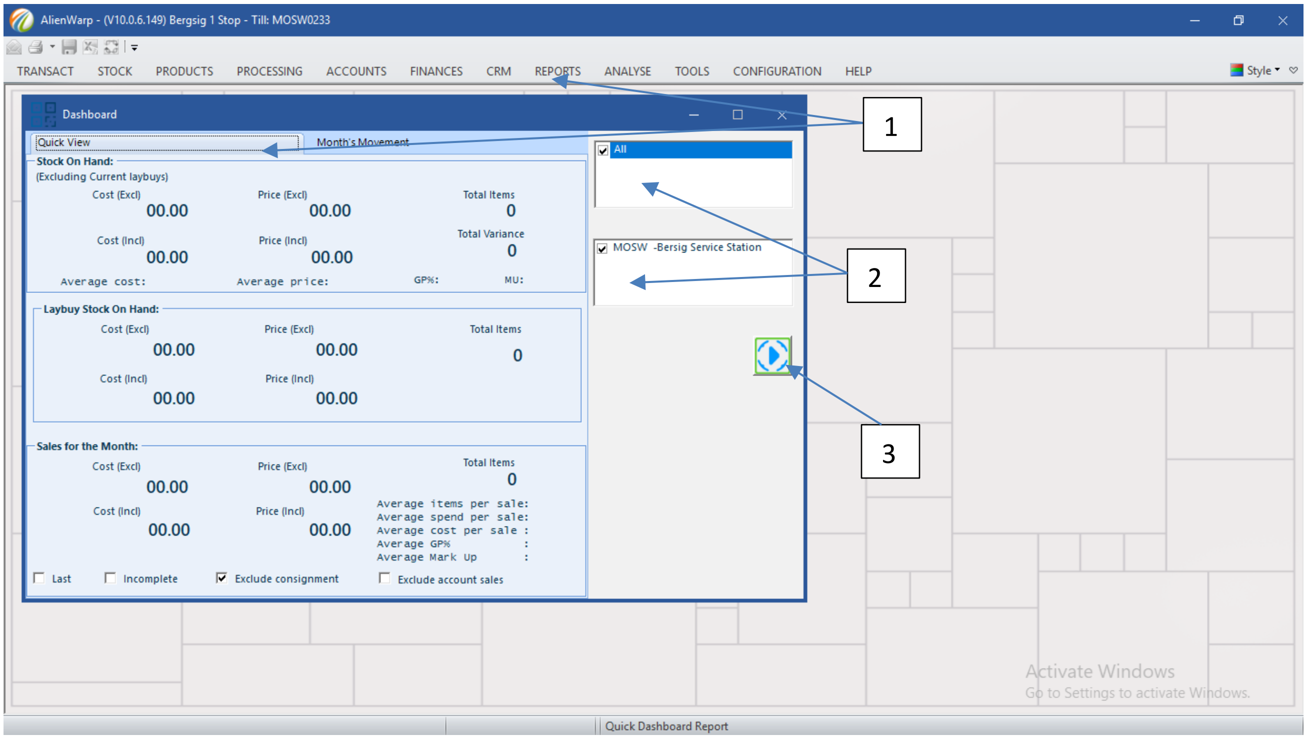
Exclude consignment

Select to exclude consignment stocks and sales.

Exclude account sales

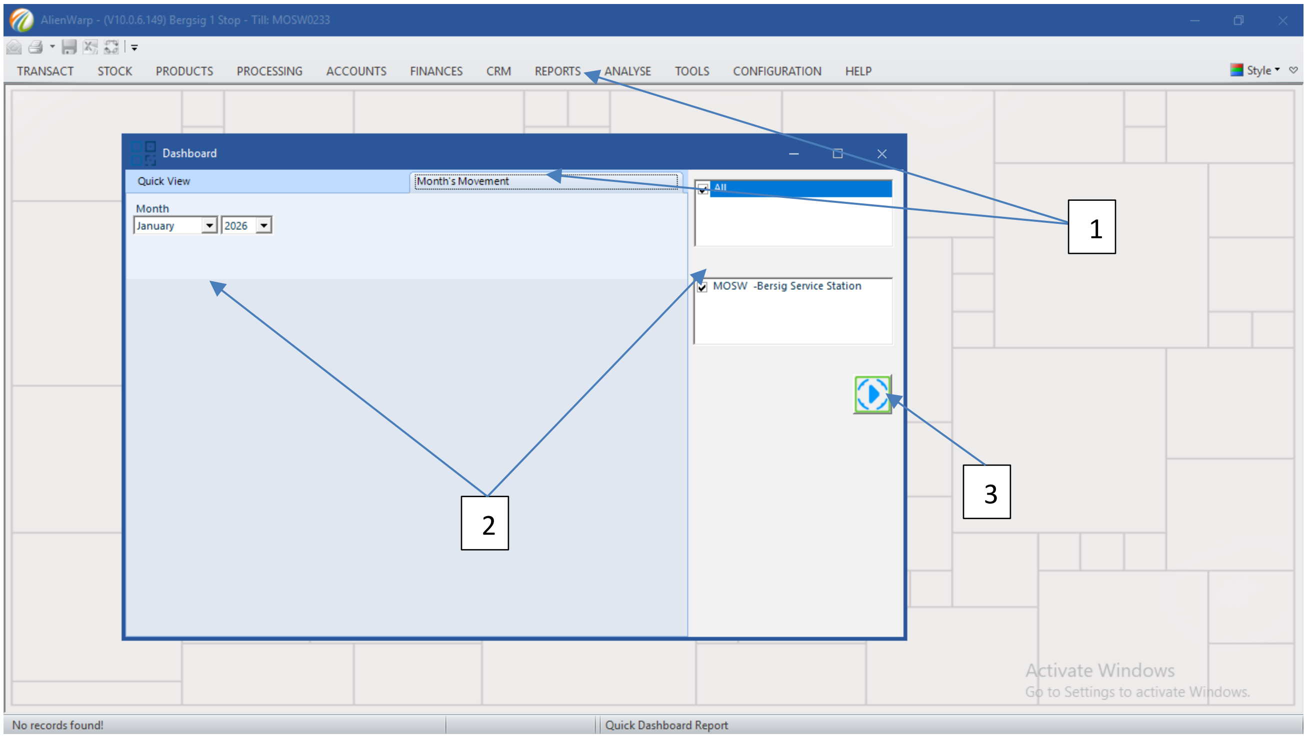
Select to exclude account sales of stocks.

29) Click the run button to populate the data window.



Dashboard – Month's movement of sales and stocks

30) To have a Quick view on the status of your stock on-hand as well as sales for the month, click select the Dashboard button, then select month's movement.
31) Select the locations and regions on the right in the selection windows.
32) Click the run button to populate the data window.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TRANSACT
STOCK
PRODUCTS
PROCESSING
ACCOUNTS
FINANCES
CRM
REPORTS
ANALYSE
TOOLS
CONFIGURATION
HELP
Style
Dashboard
Quick View
Month's Movement
Month
January
2026
All
MOSW -Bersig Service Station
1
2
3
Activate Windows
Go to Settings to activate Windows.
No records found!
Quick Dashboard Report